



# DEPARTMENT OF THE NAVY

COMMANDER SEVENTH FLEET

UNIT 25104

FPO AP 96601-6003

COMSEVENTHFLTINST 1050.3C

N00

19 Jan 06

## COMSEVENTHFLT INSTRUCTION 1050.3C

Subj: LIBERTY CARD PROGRAM (LCP)

Ref: (a) COMSEVENTHFLTINST 1020.1 Series  
(b) [www.npc.navy.mil/CommandSupport/NADAP/RightSpirit/](http://www.npc.navy.mil/CommandSupport/NADAP/RightSpirit/)

### 1. Purpose.

a. To describe revisions to the Liberty Card Program resulting from the annual review.

b. To provide guidance regarding administration of the Liberty Card Program.

2. Cancellation: COMSEVENTHFLTINST 1050.3B (Exceptional Sailor Program).

### 3. Program Background

a. The purpose of this program is to develop maturity, personal accountability, professional responsibility and diplomacy consistent with and in support of operational readiness in the SEVENTH Fleet Area of Responsibility (AOR) and to help avoid liberty incidents. The residents of host nations within the SEVENTH Fleet AOR hold US Sailors in high esteem and consequently expect them to conform to high standards of personal behavior on liberty. Frequently religious and cultural standards applied in host nations will exceed the standards commonly found in major cities in the United States. Therefore few junior Sailors arrive at Forward Deployed Naval Forces (FDNF) commands equipped with the requisite personal maturity, responsibility, and accountability to be successful ambassadors with unrestricted liberty in the SEVENTH Fleet AOR. Liberty incidents have repeatedly demonstrated that inexperienced Sailors are at much higher risk of engaging in activities that may lead to conduct violations or behavior embarrassing and contrary to good relations with nations and territories in the SEVENTH Fleet AOR. In most cases, these Sailors require more experience, guidance, and mentoring before they are placed in higher risk (generally, after 2400) liberty situations overseas.

b. Under this program all E-1 through E-4 personnel are granted liberty after working hours and on weekends and holidays, until 2400. This liberty policy is in effect in and out of homeport, and

regardless of the living arrangements or marital status of the Sailor.

c. Chiefs of Staff/Commanding Officers (COS/CO) may on a case-by-case basis grant overnight liberty to individual Sailors, E-4 through E-1, who have demonstrated personal maturity, responsibility, and accountability and are therefore determined to be able to enjoy overnight liberty without risk of engaging in conduct that is likely to result in a liberty incident. Through a Review Board process, Command Master Chiefs and Leading Chief Petty Officers shall nominate candidates for overnight liberty, to their COS/CO.

d. Immediate-Superiors-in-Command (ISICs) are responsible to Commander, SEVENTH Fleet to oversee liberty card program administration and enforcement. ISIC's are tasked to ensure command programs are consistent in policy, administration and standards enforcement.

#### 4. Program Administration.

a. In general, throughout the SEVENTH Fleet AOR, liberty expires at 2400 for all E-1 through E-4 personnel. COS/CO have discretion to approve overnight liberty for select individuals (E-1 through E-4) who meet certain minimum criteria as described below.

b. A Review Board comprised of a unit's Command Master Chief (Chairman) and Department/Division Leading Chief Petty Officers will establish a list of E-1 through E-4 as candidates for overnight liberty. The following criteria as a minimum, are required to be addressed by the Review Board:

1. The command may establish a reasonable period of time for unit Sailors to acclimate themselves to the FDNF liberty environment. That period will not exceed 90 days unless authorized by the ISIC.

2. The Sailor has successfully completed Prevent/AWARE or another sanctioned Navy alcohol training program (as specified by the unit COS/CO) and meets goals and personal responsibilities listed in the "Right Spirit" program (specifics found in Reference (b)).

3. The Sailor routinely meets proper grooming, uniform and civilian clothing standards in accordance with reference (a).

4. The Sailor demonstrates mature behavior that portrays a positive image of the Navy and the United States, exemplifying Navy's Core Values.

19 Jan 06

5. The Sailor has not been designated a "Liberty Risk" within the past 90 days.

6. The Sailor has had no non-judicial punishment awarded within the past 90 days (including previous unit).

7. The Sailor is not a Liberty Card Program failure (as defined by the COS/CO) in the past 90 days.

c. Sailors that had "BLUE" Liberty Card status at their previous FDNF Command(s) should be considered for "BLUE" Liberty Card status at their new command(s).

d. Multiple failures of the above criteria may result in the extension of the minimum time required between incidents with regards to paragraphs 4b 5, 6 and 7 above.

5. Issuing Liberty Cards. Liberty Cards will be issued in each port, including homeport. COS/CO's will determine how the Unit(s) or Command Liberty Card Program is to be administered, including who has authority to sign the cards.

(a) White (2400 curfew) Liberty Card. Issued to all E-1 through E-4 personnel who do not qualify for a Green (Trial) Liberty Card or Blue Liberty Card (as described in paragraph 4 above).

(b) Green (Trial) Liberty Card. At the discretion of the COS/CO, a Green Liberty Card may be granted to individual Sailors (E-1 through E-4) at a point after initial check-in for trial period, not intended to exceed their initial 90 days. A Sailor with a Green Liberty Card must be on base (or within the confines of a designated U.S. NAVY-CONTROLLED AREA, if out of homeport) NLT 2400, but does not have to return to their ship or quarters until 0200. Naval Base/Stations should offer appropriate non-alcohol venues after 2400 for Sailors in this category if feasible. Sailors in this category are not authorized to consume alcohol after midnight. A conduct violation (NJP or as defined by the COS/CO) by a Green Liberty Card holder will be regarded as a program failure, and the Sailor will wait up to an additional 90 days (per COS/CO discretion), before being reconsidered by the Review Board.

(c) Blue Liberty Card. Granted by COS/CO to E-1 through E-4 personnel who have demonstrated the requisite personal maturity, responsibility, and accountability to successfully enjoy overnight off-base liberty, as designated by their COS/CO.

6. Off Base Residents. All E-1 through E-4 personnel living in a residence off-base, and assigned a WHITE or GREEN Liberty Card are required to be in their residence no later than 2400.

7. Program Standards and Accountability. Successful implementation requires that appropriate standards accompany the Review Board process, and that the integrity of the Liberty Card Program be maintained. Procedures must be in effect at every command to account for Sailors' status as they return from liberty. In the event a Sailor with a Blue Liberty Card is involved in misconduct while on liberty, particularly (but not solely) when alcohol is involved, the responsible command shall make a report to their ISIC within 24-48 hours, identifying the root cause of the incident and determining whether the misconduct indicates a failure of the Sailor to comply with the LCP, whether a deficiency in the command implementation of the LCP is indicated, and if so the command's plans to rectify the deficiency. If continued violations within a given command persist, the ISIC will be required to suspend the respective command's Liberty Card Program until such time as the command's Review Board can convene and the COS/CO determines the root cause(s) and subsequent corrections to the repetitive failures of the LCP. Corrective action must be completed to the satisfaction of the responsible ISIC, before the LCP may go back into effect.

8. Program Management, Review and Revision. It is essential that every Chief of Staff, Commanding Officer, Wardroom, and Chief's Mess embrace this program. Through effective Liberty Card Program management, appropriately prepared E-1 through E-4 Sailors will earn the privilege to enjoy overnight liberty. Ultimately, the enthusiastic support by officer and enlisted leadership will determine the success of the program. Leadership must capture the spirit and intent of the program, and manage it accordingly.

10. This instruction will be reviewed for change or revision at least annually.

  
J. W. GREENERT

Distribution:  
COMSEVENTHFLTINST 5216.1J  
List II and III