

Common Problems With Message Submissions

- 1 Point of contact information is missing. For example, there is no phone number, email address, or rate/rank information.
- 2 Ships location—Stating “eastern Atlantic” is OK. Stating that the ship is underway isn’t. Try to include latitude and longitude.
- 3 If the member is transferred as a result of the injury, to what UIC were they transferred?
- 4 If the injured person is not from the reporting command, provide his or her command’s UIC (or name, if you can’t find the UIC).
- 5 If equipment is damaged, provide cost of the equipment and estimated total cost of replacement. Contact your supply petty officer for help.
- 6 If the injured is a civilian mariner, state grade, rank, and position. For example, WM, able seaman, first officer, or deck engineer. ♦

WESS-DS and Message Reports

When the Navy deployed WESS, the Naval Safety Center was aware of the connectivity problem for afloat units. That’s why the instruction also provides alternative methods of submission—using the WESS disconnected system (WESS-DS) and submitting message reports of mishaps. However, WESS-DS is not a permanent solution. There are no new versions of the WESS-DS disk. The current version is available until it no longer meets reporting needs due to changes and upgrades in the on-line version of WESS.

When you use WESS-DS, Naval Safety Center analysts can import the data directly into the on-line system. However, since the WESS-DS disk doesn’t

prompt the same questions for the user as the on-line system and there is nothing to determine the required data, there are frequently validation problems. The Naval Safety Center verifies each WESS-DS submission screen by screen to ensure the data make sense and are sufficient to get the report through validation.

It’s important to provide accurate point of contact information. If someone from the afloat directorate at the Naval Safety Center contacts you with questions about a report you submitted, it means analysts are trying to get your mishap into the database accurately. Please help by providing the requested supplemental information as soon as possible. ♦